



## **MSM Annual Conference Saturday, January 9, 2016**

Dean College/ Campus Center  
99 Main Street, Franklin, MA

September 2016

Montessori Schools of Massachusetts, a regional organization of 70 schools in the New England area, will be hosting its Annual Conference on Saturday, January 09, 2016 (snowdate: Sun., Jan. 10<sup>th</sup>) Dean College in Franklin, Massachusetts will be hosting the conference from 9am-3pm. We anticipate an attendance of 400 or more Montessori teachers and administrators representing many schools from the New England area.

We are inviting you to attend, as a vendor to display and sell materials during the conference. We are asking for:

1. \$50 fee per 8 foot table/ space  
(The school will provide the tables.)
2. A donation of an item the raffle.

If you cannot attend, you may rent a table to display catalogues. The fee per table is \$25. We also ask that you donate an item for the raffle.

If you are interested in participating in any way, please print, complete and mail the attached form with the vendor fee no later than

**November 24, 2015** to: *Susan Swift, MSM*  
*51 Bates Street*  
*Northampton, MA 01060*

Please note that table locations will be assigned in advance according to the order in which we receive your registration. Please feel free to contact me if you have questions at 413-586-4538 or [susanswift@northamptonmontessori.org](mailto:susanswift@northamptonmontessori.org).

Thank you for your support and participation.

Sincerely,

Susan Swift  
MSM Vendor Coordinator



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## VENDOR PARTICIPATION FORM

Name of Company: \_\_\_\_\_

Company Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ I will be attending the conference as a vendor.

\_\_\_\_\_ I won't be attending, but will send items for display and raffle item.

Type/ Description of materials:

Raffle Item you are donating:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Brief description of set-up plans:

Approximate dollar value of  
raffle item: \$ \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of tables requested:

\_\_\_\_\_ x \$50 = \$ \_\_\_\_\_

(Please make checks payable to

\_\_\_\_\_ x \$25 = \$ \_\_\_\_\_

*Montessori Schools of Massachusetts*)

\_\_\_\_\_

OFFICE USE ONLY: check number: \_\_\_\_\_ amount: \_\_\_\_\_ received: \_\_\_\_\_